



## Application for Scarborough Sharks Executive and Volunteer Positions

The mandate of the Scarborough Sharks Girls Hockey Association is to promote, develop and deliver opportunities for girls and women to play hockey. Its mission is to provide an exceptional caliber of athletic experiences and opportunities in the pursuit and promotion of excellence in women's hockey.

The Sharks core values are to:

- Provide a safe and positive sport environment for athletes, volunteers and participants
- Treat every person with respect and dignity
- Promote fairness, equity and effectiveness in decision-making
- Ensure that fun remains the primary objective of each game, athletic and league activity
- Maintain education and integrity in the game of hockey

The SSGHA has been established since 1978.

### Eligibility of Executive Members and Volunteers

- a. Must be eighteen (18) years of age or older
- b. Must disclose conflict of interest
- c. Have a satisfactory Vulnerable Sector Search and Criminal Record Check (as determined by the Board)
- d. Have completed Speak Out or Respect in Sport
- e. Have a permanent Ontario address, phone number and internet access
- f. For Executive officer positions, must have served a year on the Executive Committee

### Selection Criteria

The following categories detail the criteria used in the selection process. Please submit a resume outlining your experience relative to the following:

1. Technical: Experience in Female Hockey
  - a. Must possess a depth of experiences (player, coach, trainer, manager, administrator, official, other)
  - b. Must possess working knowledge of the rules, by-laws, and regulations of the Ontario Women's Hockey Association (OWHA), the Lower Lakes Female Hockey League (LLFHL) and SSGHA
  - c. Other related experiences (other sports)
  - d. Qualifications and certification attained
  - e. Attendance and participation at related seminars and meetings
  - f. Education
  - g. Membership and affiliations
2. Stakeholder Management and Engagement: Ability to Build Capacity, Establish Partnerships
  - a. Possess strong knowledge, understanding of the culture and experiences with the Scarborough Sharks GHA
  - b. Strong customer service skills, awareness of player/family and team priorities, and value for money

- c. Strong communications and interpersonal skills in managing the complex relationships with the OWHA, the LLFHL, and established working partnerships with other female hockey associations in the GTA
  - d. Strong understanding of the need for consultation on policy issues, the ability to develop process and procedures, protocols, and tactical support (eg., attain and acquire sponsorship) to maintain the efficient and effective delivery of the operations of the League
3. Conflict Resolution and Issues Management: Awareness of Issues Affecting Female Hockey
    - a. Proven understanding of strategies and skills to manage conflict and resolve issues, ie. Mediation, arbitration and dispute resolution techniques
    - b. Possess the ability to demonstrate objectivity and neutrality in decision-making, and abide by conflict of interest guidelines and code of conduct
    - c. Proven support of the values of female hockey and the SSGHA
    - d. Proven positive record of fair play
    - e. Knowledge and understanding of SSGHA and OWHA rules and regulations
    - f. Proven track record and ability to work toward meeting objectives and outcomes, achieving results efficiently and effectively
    - g. Proven appreciation for and awareness of the unique problems that can conceivably occur in the operations of the association
  4. Self-Awareness and Acting with Integrity: Personal Attributes
    - a. Self-control and the ability to manage emotions and situations in a constructive manner, using positive communications and actions
    - b. Must possess the ability to demonstrate a consistently high degree of professionalism, discretion and respect for the game and all involved, including players, officials, parents, coaches, staff and spectators, aligned with the Code of Conduct

Applications in writing and on an application form will be submitted to the Sharks Nominations Committee for review and recommendations to the Executive Committee to stand for election at the AGM. The Nomination Committee has the sole discretion to review each application against the eligibility and selection criteria for the position under application and put forward recommendations to the Executive Committee for consideration. An applicant may or may not be accepted as an eligible candidate by the Nominations Committee, may or may not be recommended to the Executive Committee as a nominee, and may or may not be accepted by Executive Committee as a nominee.

Please note that submission of an Application Form is the only manner in which application for consideration of an individual's candidacy can be initiated. Please also note that, without limiting the meaning of the preceding sentence, nominations for election as an Executive Committee Officers and Directors are not permitted from the floor of a Members' meeting.



**Scarborough Sharks Girls Hockey Association  
Board of Directors and Volunteer Application Form  
2021-2022 Season**

Name of Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Board Positions**

**Officers\*:**

- President     Vice President, Competitive Teams     Vice President, House League  
 Treasurer     Registrar     Secretary

\* In accordance with ARTICLE FOUR (B) 2 of the Scarborough Sharks GHA By-Laws, any members who has served a year on Executive Committee can be nominated to a senior officer position.

**Directors:**

- Equipment/Uniform Director     Tournament Director     Referee-in-Chief  
 Community Liaison     Ways and Means Director     Communication Director  
 Player Development

**Other Available Volunteer Opportunities:**

House League Conveners (Please check one or more of the following divisions)

- U9     U11     U13     U15     U22  
 Communications Coordinator     Volunteer Coordinator     Goalie & Skills Convener  
 Special Events Volunteer

**Background Experience:**

Current Position: \_\_\_\_\_

Association: \_\_\_\_\_ Length of Service: \_\_\_\_\_

Previous Position: \_\_\_\_\_

Association: \_\_\_\_\_ Length of Service: \_\_\_\_\_

**Previous Female Hockey Involvement**

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**Previous Hockey and Other Sports Involvement not noted above**

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**What strengths and attributes do you think you will bring to the position(s) that you are applying for?**

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**How do you feel that the Scarborough Sharks would benefit from your involvement?**

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**Please note any team, association, league, player, official or any other involvement that may be considered a conflict of interest and/or perceived conflict of interest (ie., if a daughter plays on a team that may be impacted by a decision related to a player on another team in the same division)**

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**References:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Deadline: April 19, 2021**

Please send applications by email to Communications Director at [ssgha.pr@gmail.com](mailto:ssgha.pr@gmail.com)

## Consent and Confirmation of Acceptance and Commitment

Attach your resume addressing the selection criteria outlined in this package.

I, by signing this form certify the information provided to be true and in consideration of the granting of this form to me with the privileges incident thereto, and by signing this form, if accepted to position(s) noted, I have become subject to the rules, regulations, Code of Conduct and decisions of the Scarborough Sharks Girls Hockey Association (SSGHA), its Executive Committee, teams and/or programs, and I agree to abide by the rules, regulations, Code of Conduct and decisions of the SSGHA.

By signing this form, I confirm that I meet the eligibility requirements outlined in this form, consent to be a possible candidate to stand for election for the Executive Committee for the Scarborough Sharks GHA, and to have my information circulated for the consideration of the Nominations Committee and to the Executive Committee for review. I acknowledge and agree that it may be not all eligible candidates will be recommended by the Nominations Committee to the Executive Committee for consideration and it may be that not all Nominations Committee recommended candidates will be named by the Executive Committee as nominees for election, and that I may or may not be recommended to the Executive Committee as a nominee, and I may or may not be accepted by Executive Committee as a nominee. I agree to all decisions of the Nominations Committee and of the Executive Committee regarding this application and the nomination and election processes whether or not my candidacy proceeds to the nomination for election stage. If I am selected as a candidate for election, I further agree to have my information circulated for the consideration of the Members in advance of the Scarborough Sharks AGM on May 19, 2021. If elected, I agree to comply with the by-laws, policies, procedures, rules and regulations of the SSGHA and OWHA, and to commit the necessary time to fulfill the role on the Executive Committee.

The Scarborough Sharks GHA will treat this information with the utmost respect and in accordance with the SSGHA Privacy Policy at all times.

I, by signing this form, authorize the individual(s) appointed by the SSGHA President or designate to contact the above-noted references in regards to the information I have provided and also relative to the position(s) for which I am submitting this application.

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(Signature)

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(Date)